

## **Abbreviations and Terminologies**

At this stage of your profession, it is the American Design Drafting Association's understanding that you are familiar with the abbreviations and terminologies that are typical of the architectural construction and design discipline.

The ADDA also understands that some of you are just entering the workforce and as such, may not be as readily familiar with these terms and abbreviations as those with work experience.

As such, the review for this competency will, and should, involve the review of abbreviations and terminologies. These are the items which you should be familiar.

If you are presently a student, it is recommended that you go over the terminologies and abbreviations with your instructor. This will insure you understand the items which are most likely to appear on the examination. You are also encouraged to research these terms on your own, either through the internet or the reference material listed at the front of this guide.

As a drafter presently working in the discipline, some of these terms and abbreviations you may already know, others will be new to you. Do not hesitate to do your own research to clarify any questions you may have.

As a rule, ADDA does not promote the use of abbreviations. However, you may encounter abbreviations when referencing older drawings, and the knowledge and identification of abbreviations is crucial as an apprentice or certified drafter.

In all circumstances, understand that these abbreviations and terminologies ARE NOT by region. The ADDA understands that each region of the country, each construction team, each foreman will have their own terms.

What we have listed is what is considered to be standard terminologies and abbreviations that can be taken to any job, in any part of the country, and mean the same thing.